

Microsoft Azure Online Services

1. **TERMS AND CONDITIONS**

- a. **Standard Support Services** CDW will provide its standard support services for the Azure Online Services subject to the Cloud Services Standard Terms and Conditions on Seller's website at <https://www.uk.cdw.com/site-tools/terms-conditions> and as set forth in the Azure from Seller Service Description <https://uk.cdw.com/media/pdf/Azure%20from%20CDW%20Service%20Description.pdf> unless Customer has entered into a written agreement with Seller covering Customer's purchase of products and cloud services from Seller ("Existing Customer Agreement"), in which case Customer's obligations shall be subject to the terms of such Existing Customer Agreement.
 - b. **Azure Online Services** Customer's obligations in respect of the Azure Online Services, including its payment obligations, and any additional backup configuration services provided to Customer, are subject to the current Third Party Cloud Services Terms and Conditions on Seller's website at <https://www.uk.cdw.com/site-tools/terms-conditions>, unless an Existing Customer Agreement is in place which covers such terms, in which case, such Existing Customer Agreement shall apply.
2. **PAYMENT** – Customer will pay all Fees for the use of the Azure Online Services as set forth in Seller's invoice, within 30 days after the date of the invoice, or in accordance with such other payment terms that may have been agreed to in writing between Customer and Seller. Seller will invoice Customer for Azure Online Services on a monthly basis in arrears based on Customer's actual usage in the preceding month. Pricing will be based on the pricing effective during the current billing cycle. Seller reserves the right to increase the price that it charges Customer for the Azure Online Services in response to increases made by Microsoft
 3. **CANCELLATION** – Customer's Azure Online Services subscription will not expire unless cancelled. Subscriptions can be cancelled at any time and any usage before cancellation will be billed in the next scheduled invoice date. Customer will remain financially responsible for the Service Fee and all additional fees for any usage or overage based fees (e.g., capacity overages, third party content, etc.), and other subscriptions, features, products, services or add-ons, incurred prior to cancellation.
 4. **REQUIRED ACCESS** - Seller requires access to Customer's Online Service environment, which means that Customer is required to grant Seller (a) access through the "Reader and Service Request Contributor" roles for all resources in Customer's Online Service Azure subscriptions billed under this Customer Service Order through the Microsoft Azure Portal, and (b) the "Global Reader and Services Support Administrator" roles through the Microsoft 365 Admin Portal and (c) such other access as is reasonably required in order for Seller to provide support services. Seller reserves the right to define the exact mechanism for such administrative access, and Seller will notify Customer of any required changes to such mechanisms. If Customer removes Seller's access, Seller reserves the right to charge Customer an additional fee equal to twenty percent (20%) of Customer's Azure/M365 consumption fees starting on the date Seller's access is changed, and this shall form part of the Fees payable to Seller. Upon restoration of Seller's access, Seller will no longer charge such additional fees from the date that Seller has obtained, and confirmed, that Seller has access.

5. **AZURE SAVINGS PLAN FOR COMPUTE** - Azure Savings Plan for Compute, which is available from October 2022 (“Savings Plan”) allows the Customer to choose a 12 month or 36 month Savings Plan which can be billed monthly in arrears or upfront for the full term of the Savings Plan. The term starts immediately after receipt of confirmation to the Customer from CDW that the Savings Plan is active within the Azure Portal. Once the Savings Plan is active, the term of the Savings Plan cannot be modified or cancelled. If Customer requires additional usage, they may add an additional Savings Plan upon request to CDW. If the Customer does not reach the committed consumption target outlined in the purchased Savings Plan, the Customer will still be liable and billed for the full commitment for the term of the Savings Plan.
6. **SERVICE SUSPENSION** – In addition to any other rights Seller may have, Seller may suspend or terminate the Azure Online Services if Customer fails to pay any Fees within ten (10) business days after the applicable due date.
7. **NON-REFUNDABLE** - All Fees paid to Seller are non-refundable.
8. **CUSTOMER DATA PROCESSING NOTICE REQUIREMENT** – To the extent required by law, Customer shall notify any individual users of the Azure Online Services that their data may be processed for the purpose of disclosing it to law enforcement or other governmental authorities as directed by Seller and shall obtain the user’s consent to the same.